

The following is a complete list of cleaning required by the professional cleaners sent in after you vacate the residence. Please note that the majority of units require an average of 2-4 hours of cleaning post move-out. This can be greatly diminished with some effort on your part—the more thoroughly each of the following items are cleaned prior to turning in your keys, the less will be deducted from your Security Deposit.

*Remember to remove all personal items from the premises. Removing discarded/unwanted items will also be charged against your Security Deposit. You will be provided with an itemized list of any charges incurred.*

**This list is for your reference only. You are not required to turn this in upon move out. Turning this list in does not warrant that you will not be charged for cleaning; all units will be inspected after keys are returned.**

## Refrigerator

- Clean inside of refrigerator and freezer.
- Remove, clean and replace all drawers.
- Wash and dry exterior sides, back and top of refrigerator.
- Move refrigerator out from wall and vacuum back coils.
- Clean floor underneath refrigerator and wall behind.

## Range/Oven

- Remove racks and broiler pan; clean and dry.
- Clean inside of oven, top of stove, under heating elements and pan drawer.
- If able, lift top of stove and clean all sides.
- Clean and dry exterior sides, front and back of oven.
- Remove and clean knobs, dry and replace.
- Clean stove pans and rings.
- Clean floor underneath stove/oven.
- Clean oven drawer.

## Kitchen Cabinets & Drawers

- Wash cupboards inside and out.
- Clean drawers.
- Clean sink and countertops.

## Miscellaneous In and Near Kitchen

- Wash all light fixtures and switches, dry thoroughly and replace.
- Clean inside and out of dishwasher, including food trap.
- Clean windows, windowsills and tracks.
- Sweep and scrub kitchen floor, including under all moveable appliances.
- Clean range hood, including filter.
- Clean microwave.
- Replace any dead light bulbs

*[over]*

Living Room:

- Clean windows, windowsills and tracks.
- Clean light fixtures and switches.
- Wipe baseboards and dust vents.
- Remove cobwebs - - look up!
- Vacuum carpet/sweep floor/details vacuuming.
- Replace any dead light bulbs

Bedroom(s)

- Clean closet shelves
- Clean windows, windowsills and tracks
- Clean light fixtures and switches
- Remove cobwebs – look up!
- Vacuum carpet or sweep floor
- Replace any dead light bulbs

Bathroom(s)

- Clean bathtub/shower, tile around tub, fixtures and front of tub
- Clean inside and outside of toilet, including the base
- Clean inside and outside of medicine cabinet and all cupboards and drawers
- Wash mirror
- Sweep and scrub floor, especially floors
- Clean bathroom fan
- Clean all light fixtures, switches and towel bars
- Replace any dead light bulbs

Patio

- Sweep and remove all debris
- Wash patio door

Miscellaneous

- Wash inside and out of front and back doors
- Wash/dust both sides of all interior doors and top of door frames
- Clean out fireplace, if applicable
- Make sure all blinds are cleaned inside and out
- Wipe and dust all electric baseboard heaters
- Check all interior walls and wash off marks, smudges, dirt or grime
- Dust top of water tank
- Wipe front, top and inside of washer and dryer
- Clean floor around washer and dryer

**Remember, your keys are due back by 12 pm (noon) on the last day of your lease, without exception!**